



SAMAHAN FILIPINO AMERICAN PERFORMING ARTS & EDUCATION CENTER

35th PHILIPPINE CULTURAL ARTS FESTIVAL

NON-FOOD VENDOR APPLICATION (Page 1 of 2)

Festival Date: **August 8 and 9, 2020**, Saturday and Sunday, 11:00 AM to 5:00 PM

Location: Corner of Park Blvd & Presidents Way, Balboa Park, San Diego, CA 92101

The PHILIPPINE CULTURAL ARTS FESTIVAL is an intimate family-oriented event focused on cultural heritage and entertainment. It's a weekend of fun that appeals to the whole family and allows San Diego locals as well as tourists the opportunity to learn about Philippine culture and connect/reconnect with others in the community.

SAMAHAN Filipino American Performing Arts & Education Center is a nonprofit organization. The event is FREE to the public. Funds raised during the festival are used to conduct year-long educational and cultural programs. Your recognition and support of these programs and activities are greatly appreciated.

Balboa Park is a major hub for culture and tourism in San Diego boasting thousands of visitors each weekend with peaks during the summer season. The event is located in a prime location of Balboa Park promising to be a great opportunity for vendors and organizations to sell and promote their products and services.

Business/Organization Name:			
Type of Business/Prod/Svc			
Contact Person(s):		Title:	
Business Address:		City/State/Zip:	
Business Phone:		Cell Phone:	
Email:		Website:	

~10% discount applies to vendors who submit their payment and completed application by April 1, 2020~

BOOTH SETUP: Booth/Space rental fee covers both days of the festival (8/8 & 8/9).

Unit Price

<input type="checkbox"/> 10'x20' Space Only*	\$600**	\$
<input type="checkbox"/> 10'x10' Space Only*	\$550**	\$
<input type="checkbox"/> 10'x10' Space Only for Government*	\$350**	\$
<input type="checkbox"/> 10'x10' Space Only for Nonprofit Organization.* Enter 501c3 EIN here: _____	\$300**	\$
<input type="checkbox"/> 10'x10' Space Only for Arts & Crafts*	\$300**	\$
<input type="checkbox"/> Table rental – Qty:	\$15**	\$
<input type="checkbox"/> Chair rental – Qty:	\$5**	\$
<input type="checkbox"/> Electricity, 120V/20A (must bring 50ft extension cord) – Qty:	\$100**	\$
<i>**Additional 2.5% fee applies to payments made via PayPal</i>		
TOTAL AMOUNT DUE →		

If you want to rent a canopy, please call in advance to reserve.

SPONSORSHIP: Call in advance to discuss sponsorship opportunities which includes promotion of your business/organization through banner display, promotional announcements, etc.

*** Vendors who set-up beyond allotted marked space are subject to additional fee starting at \$50. Please include a refundable cleanup deposit (separate check) of \$150 when you submit this application.**

Non-Food Vendor Agreement

APPLICATION PROCESS: We accept applications on a first-come, first-served basis. If all spaces are filled when your application and payment are received, we will refund your payment. We encourage early registration to reserve your space.

PAYMENT: We will not accept any applications without payment. Preferred form is by PayPal, money order, or check. A \$50 charge will be assessed for bounced checks - no exceptions. A cleanup deposit of \$150 is also required and will be returned to you after the festival if your space is left clean: all empty boxes are folded/discarded in recycle bins and bags of trash are discarded in trash dumpster.

CANCELLATION/REFUND POLICY: A vendor may cancel participation before **July 31, 2020** and a refund will be issued minus a \$100 processing fee. No refunds will be issued after **August 1, 2020**. There are no refunds or rain checks in the case of inclement weather, acts of nature, no shows, or restrictions by government agencies to cancel the event, over which we have no control.

PROVISIONS: Vendors provide their own booth setup including canopies, chairs and tables. Chairs and tables are available at additional cost by selecting the appropriate boxes. Canopies maybe rented by calling ahead of time.

SECURITY: Overnight security will be provided, however any items left overnight will be at your own risk. Samahan assumes no responsibility for any loss of any kind at any time.

LICENSES/PERMITS AND INSURANCES: All vendors are responsible for obtaining the required licenses and/or permits, and insurances. State and local sales tax collection and remittance is vendor responsibility.

BOOTH SET-UP: 8:00am to 10:45am, Saturday and Sunday - Vendors must be ready for service by 11:00am each day. The festival organizer will direct you to your assigned space and reserves the right to place vendors as deemed necessary. Please limit set-up within the allotted marked space only. No vehicles are allowed on the event grounds at any time; violators will be cited. Vehicles are only allowed in the parking lot.

FLOORING/GREASE/TRASH: Vendors need to provide ground cover inside their booth and cooking area for the absorption of grease. No food vendor will be allowed to open for business if the ground cover is not in place. No grease or gray water is to be poured onto the ground or down any drains. Anyone found doing this will be asked to leave the event and your payment and deposit will not be refunded. You will be responsible for any and all environmental cleanup costs and subject to prosecution by city or state officials. Vendors are required to discard garbage sealed in heavy duty trash bags in the dumpsters provided and cannot use the trash cans for patron use.

CLEAN-UP: Vendors may begin clean-up at 5:00pm each day. Any vendor that closes prior to 5:00pm or leaves a dirty booth area will not be allowed to participate in future events. All recyclable materials such as cardboard boxes shall be folded and brought to the recycling bins and not left in the booth at the end of each business day.

MARKETING: Vendors will promote this event through any of their Social Media sites (i.e. Facebook, Twitter, Instagram).

RELEASE OF LIABILITY: By submitting this application, I agree to hold Samahan Filipino American Performing Arts & Education Center harmless for any loss or damage to the equipment, materials, products and other related items used for any cause whatsoever during or while in transit to and from the event. I assume all risks and hazards incidental to such participation including any damage or loss to myself, my employees/volunteers, my booth and/or my property. I hereby waive, release, absolve, indemnify and agree to hold harmless Samahan Filipino American Performing Arts & Education Center, staff and volunteers for any claim arising from injury to myself, my staff/volunteers and/or my belongings.

By signing below, I acknowledge that I have read, fully understand and agree to the terms of this agreement.

Authorized Applicant Signature _____ Date _____

Print Name _____ Title _____

PayPal Payments with 2.5% fee:

Please write check or money order payable to:

Mail signed application and your payment to:

samahanphildance@gmail.com

SAMAHAN Filipino American Performing Arts & Education Center

1933 Corte Maravilla, Chula Vista, CA 91914

Contact for Information: (619) 946-7409

Email: samahanphildance@gmail.com

For office use only:

Authorized by _____ Date Payment Received _____ Booth/Space Assigned