



**SAMAHAN FILIPINO AMERICAN PERFORMING ARTS & EDUCATION CENTER
35th PHILIPPINE CULTURAL ARTS FESTIVAL**

FOOD VENDOR APPLICATION (Page 1 of 2)

Festival Dates: **August 8 and 9, 2020**, Saturday and Sunday, 11:00 AM to 5:00 PM

Location: President’s Way Lawn at Balboa Park, San Diego, CA 92101

(Corner of Park Blvd & Presidents Way)

Samahan Filipino American Performing Arts & Education Center is a non-profit organization. The event is FREE to the public. Funds raised during the festival are used to conduct year-long educational and cultural programs. Your recognition and support of these programs and activities are greatly appreciated.

We are limiting the number of food vendors to avoid duplication. Applications accepted on a **first come, first served basis**. We are accepting multiple Filipino Food vendors. **Foods from other cultures are welcome**. Early registration and payment are highly encouraged to reserve your space.

Food vendors are responsible for obtaining their **Temporary Food Facility (TFF) Health Permits from the County of San Diego Department of Environmental** (DEH) which must be posted in booth. If you do not have a TFF Health Permit, call the Department of Environmental Health at (858) 505-6809 or email FHDtempevents@sdcounty.ca.gov for more information. Application for health permit must be submitted at least 14 days prior to the event to avoid paying additional late fees.

Business/Organization Name:			
Type of Product(s)/Food(s)			
Contact Person(s):		Title:	
Business Address:		City/State/Zip:	
Business Phone:		Cell Phone:	
Email:		Website:	

~10% discount applies to vendors who submit their payment and completed application by April 1, 2020~

BOOTH SETUP: Booth space rental fee covers **both days** of the festival (8/8 & 8/9).

<input type="checkbox"/> 10'x20' Space Only *	\$800**	\$
<input type="checkbox"/> 10'x10' Space Only *	\$750**	\$
<input type="checkbox"/> Table rental – Qty:	\$15**	\$
<input type="checkbox"/> Chairs rental– Qty:	\$5**	\$
<input type="checkbox"/> Electricity, 120V/20A (must bring 50ft extension cord) – Qty:	\$100**	\$
<i>**Additional 2.5% fee applies to payments made via PayPal</i>		
TOTAL AMOUNT DUE →		

Note: Call in advance if you want to rent a food booth canopy (10x20 or 10x10). If you want to be a sponsor, please call us to discuss sponsorship opportunities.

*** Vendors who set-up beyond allotted marked space are subject to additional fee starting at \$50. Please include a refundable cleanup deposit (separate check) of \$150, a copy of your TFF Permit & copies of valid Food Handlers Cards when you submit this application.**

Please call (619) 946-7409 to check for requirements and space availability before submitting your application.

Describe food items you will be selling: _____

Cooking to be done on-site? ___Yes ___No If YES, describe briefly (use separate sheet if needed) how and equipment to be used.

Food Vendor Agreement

APPLICATION PROCESS: We accept applications on a first-come, first-served basis. If all spaces are filled when your application and payment are received, we will refund your payment. To reserve your space, we encourage early registration.

PAYMENT: Preferred form is by check, money order or PayPal. A \$50 charge will be assessed for bounced checks - no exceptions. ****A separate check for a \$150 cleanup deposit is required with your application. Your check will be returned to you after the festival if your space is left as it was prior to the event, all boxes folded/discarded in recycling bin and bags of trash discarded in dumpster and was observed to have not set-up beyond your rented space.**

CANCELLATION/REFUND POLICY: A vendor may cancel participation before **July 27, 2020** and a refund will be issued minus a \$100 processing fee. No refunds will be issued after **August 1, 2020**. There are no refunds or rain checks in the case of inclement weather, acts of nature, no shows, or restrictions by government agencies to cancel the event, over which we have no control.

PROVISIONS: Vendors provide their own DEH approved setup including canopies, chairs and tables. Chairs and tables are available at additional cost by selecting the appropriate boxes. Food booth canopies maybe rented at our cost by calling in advance.

SECURITY: Overnight security will be provided, however any items left overnight will be at your own risk. Samahan assumes no responsibility for any loss of any kind at any time.

BEVERAGE POLICY: You are not permitted to sell any pre-bottled or canned beverages. Samahan has the exclusive right to sell all beverages and bottled water. Alcoholic beverages are prohibited from being brought or sold on the festival grounds.

PERMITS AND INSURANCE REQUIREMENTS: Vendors are responsible for following DEH regulations which may be found at <http://www.sdcounty.ca.gov/deh/food/tempevents.html>. All vendors must meet all state and city ordinances before the event date, including, but not limited to, acquiring all required permits including certificate of insurance and health permits. The original Temporary Food Facility (TFF) Permit must be posted in the booth at all times.

FLOORING/GREASE/TRASH: Vendors need to provide ground cover inside their booth and cooking area for the absorption of grease. No food vendor will be allowed to open for business if the ground cover is not in place. No grease or gray water is to be poured onto the ground or down any drains. Anyone found doing this will be asked to leave the event and your payment and deposit will not be refunded. You will be responsible for any and all environmental cleanup costs and subject to prosecution by city or state officials. Vendors are required to discard garbage sealed in heavy duty trash bags in the dumpsters provided and cannot use the trash cans for patron use.

FIRE REGULATIONS: Each canopy/booth must have a minimum 2-A-10B: Class C rated portable fire extinguisher. Any cooking operation involving combustible cooking media will also require a 2-A: Class K fire extinguisher in addition to the Class C extinguisher. For info, refer to <https://www.sandiego.gov/sites/default/files/legacy/specialevents/pdf/PortableCooking.pdf>

BOOTH SET-UP: 8am to 10:45am, Saturday and Sunday - Vendors must be ready for service by 11:00am each day. No vehicles are allowed on the event grounds at any time; violators will be cited. Vehicles are only allowed in the parking lot.

*Please limit set-up within the allotted marked space only.

CLEAN-UP: 5:00pm - Vendors may begin clean-up at 5:00pm each day. All recyclable materials such as cardboard boxes shall be folded and brought to the recycling bins and not left in the booth at the end of each business day. Any vendor that closes prior to 5:00pm or leaves a dirty booth area will not be allowed to participate in future events. At the conclusion of the festival, please see the event organizer to inspect your space and pick up your deposit check. Your deposit check will only be forfeited and cashed if deemed necessary to cover expenses incurred by clean up.

MARKETING: Vendors will promote this event through any of their Social Media sites (i.e. Facebook, Twitter, Instagram)

LIABILITY RELEASE: By submitting this application, I agree to hold Samahan Filipino American Performing Arts & Education Center harmless for any loss or damage to the equipment, materials, products and other related materials used for any cause whatsoever during or while in transit to and from the event. I assume all risks and hazards incidental to such participation including any damage or loss to myself, my employees/volunteers, my booth and/or my property. I hereby waive, release, absolve, indemnify and agree to hold harmless Samahan Filipino American Performing Arts & Education Center, staff and volunteers for any claim arising from injury to myself, my staff/volunteers and/or my belongings.

By signing below, I acknowledge that I have read, fully understand and agree to the terms of this agreement.

Authorized Applicant Signature _____ Date _____

Print Name _____ Title _____

PayPal Payments with 2.5% fee:

Please write check or money order payable to:

Mail signed application and your payment to:

samahanphildance@gmail.com

SAMAHAN Filipino American Performing Arts & Education Center

SAMAHAN Filipino American Performing Arts

1933 Corte Maravilla, Chula Vista, CA 91914

Contact for Information: Tel#: (619) 946- 7409

Email: samahanphildance@gmail.com

For office use only:

Authorized by _____

Date Payment Received _____

* Booth/Space Assigned

<http://www.samahanphilippinedance.com>